



REPUBLIC OF THE MARSHALL ISLANDS
**MARSHALL ISLANDS MARINE
RESOURCES AUTHORITY**
PO BOX 860 MAJURO, MARSHALL
ISLANDS 96960

**REQUEST FOR EXPRESSIONS OF INTEREST
(REOI)
(INDIVIDUAL CONSULTING SERVICES)**

Project Title: **The Pacific Regional Oceanscape Program – Economic Resilience (RMI PROPER)**
Source of Funding: **World Bank Grant No. IDA-E1650**
Contract Ref: **MH-MIMRA-554901-CS-INDV**
Contract Name: **Monitoring and Evaluation (M&E) Officer**

The Marshall Islands Marine Resources Authority has received financing from the World Bank toward the cost of the Project for Pacific Regional Oceanscape Program for Economic Resilience (PROPER) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include provision of **M&E Officer** services for the implementation of the Project for Pacific Regional Oceanscape Program for Economic Resilience (PROPER). The **M&E Officer** will be responsible for coordinating the development and updating of the overall M&E strategy for the RMI PROPER Project and subsequently implementing, reporting on, and managing it in collaboration with project partners.

The detailed scope of services is indicated in the Terms of Reference (TOR) that can be found on the MIMRA website: (www.mimra.com).

MIMRA/PROPER now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (*attach curriculum vitae with description of experience in similar assignments, similar conditions,*

etc. including a Cover Letter of no more than three (3) pages addressing individually the mandatory and desirable experience and qualification requirements of the position). Firms’ staff may express interest through the employing firm for the assignment and, under such situation, only the experience and qualifications of individuals shall be considered in the selection process. The criteria for selecting the Consultant are as specified in the TOR under the Mandatory Qualifications and Experience.

EOIs must be delivered to the address below or sent through email on or **before 26th June 2026, 5:00 pm (local time)**. The email subject line should state: **“PROPER – Monitoring and Evaluation Officer– full name of the candidate”**. Late applications may be rejected.

The attention of interested Consultants (including firms) is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” September 2025 setting forth the World Bank’s policy on conflict of interest.

The address referred to above is:

Attention:
Erina Terry
Procurement Officer
PROPER
Marshall Islands Marine Resources Authority
(MIMRA)
Telephone Nos: +692 625 8262/5632
Fax No. : +692 625 5447
Email: eterry@mimra.com, cc fsefeti@mimra.com

Terms of Reference (TOR)
Individual Consultant
Republic of the Marshall Islands Marine Resources Authority

Title:	PROPER Monitoring & Evaluation Officer
Location:	Marshall Islands Marine Resources Authority
Duration:	2 years and extension is subject to extension
Tentative Start Date:	As soon as possible

A. BACKGROUND

The Republic of the Marshall Islands in the Western and Central Pacific comprise of twenty-nine (29) low lying coral atolls and five (5) low coral islands. These atolls and islands are scattered over the expanse of the Pacific, with an Exclusive Economic Zone (EEZ) of 2 million kilometers.

The Marshall Islands Marine Resources Authority (MIMRA) has been mandated by the Republic of the Marshall Islands (RMI) government to facilitate the management, sustainability and responsible use of marine resources of the Marshall Islands, while maximizing benefits from the use of fisheries within environmental limits. To fulfill its mandate, MIMRA departments are divided into Coastal, Oceanic, Finance and Administration, and Executive Management along with its International Policy and Legal Division.

To support the implementation of the World Bank Financed RMI Pacific Islands Regional Oceanscape Programme – Second Phase for Economic Resilience (PROPER) Project. A Project Management Unit (PMU) consisting of a Project Coordinator, Finance Officer, Environment and Safeguard Officer, Procurement Officer, and Project Assistant work in the already established PMU in RMI MIMRA. The RMI PROPER PMU is responsible for coordinating the administrative management and implementation of the Project with the RMI Ministry of Natural Resources & Commerce (RMI NRC), within MIMRA. MIMRA will also be responsible for preparing and implementing the Project in accordance with guidelines and regulations as well as the annual work plans and budgets which will detail project activities and eligible expenditures.

In order to strengthen the project management support of the PROPER project, MIMRA is seeking a Project Monitoring and Evaluation Officer to join the PMU.

B. CORE DUTIES

The Monitoring and Evaluation (M&E) Officer will play a vital role in ensuring the success of PROPER Project activities including at the state level. The officer will report to the Project Coordinator (PC) of the PMU and will be responsible for the following key tasks with hands-on support.

1. Monitoring and Evaluation (M&E) Strategy:

The M&E Officer will be responsible for coordinating the development and updating of the overall M&E strategy for the RMI PROPER Project and subsequently implementing, reporting on, and managing it in collaboration with project partners. This includes:

- Assisting with the implementation of a robust M&E framework for collecting, analyzing, and reporting data to measure project progress, outcomes, and impact utilizing tools established for this purpose.
- Collaborating with Project Coordinator, Technical Experts, and Working Groups (WGs) to establish relevant M&E indicators and data collection methods.

2. Data Collection and Analysis:

The M&E Officer will lead data collection efforts and ensure accurate analysis with PROPER Project Coordinator to inform project decision-making and policy formulation. Responsibilities include:

- Working closely with MIMRA staff and management, Technical Experts, and other relevant stakeholders to gather relevant data and information for M&E purposes, including from procurement contracted.
- Conducting regular field visits, coordinating surveys and use of other tools to assess project activities, collect data, and ensure alignment with project objectives.
- Analyzing collected data to track progress, identify trends, and assess the effectiveness of project interventions.

3. Reporting and Recommendations:

The M&E Officer will contribute to the preparation of comprehensive reports and recommendations to enhance project performance and outcomes. This includes:

- Preparing regular progress reports and assessments, highlighting achievements, challenges, and areas for improvement.
- Reporting on the Project results framework indicators as per the Project Appraisal Document and Project Operations Manual.
- Providing actionable recommendations to address gaps and enhance project impact based on M&E findings.
- Collaborating with the Project Coordinator to present M&E results and insights to relevant stakeholders, including the government, MIMRA, RMI PROPER, and the World Bank.

4. Capacity Building:

The M&E Officer will support capacity-building initiatives to strengthen M&E knowledge and practices within the project team and stakeholders. This includes:

- Contributing to provision of training and guidance to Project Coordinators, Technical Experts, and MIMRA staff and management on effective data collection, monitoring, and reporting.
- Assist in workshops and sessions to enhance understanding of M&E processes and tools, promoting a culture of continuous improvement.

C. QUALIFICATIONS

Expertise Requirements and Selection Criteria

- Bachelor's Degree in a relevant field such as economics, development studies, statistics, or a related discipline;
OR a relevant Associates Degree with two (2) years of proven related experience
OR Three (3) years' work experience related field.
- Demonstrated understanding of quantitative and qualitative data analysis methods and related tools.
- Strong analytical skills with the ability to interpret and present complex data in a clear and concise manner.
- Excellent written and verbal communication skills in English and Marshallese.

Desirable skills

- Experience in working with development projects or initiatives in the Pacific region.
- Knowledge of the context of RMI.
- Experience using data collection and analysis software and tools (e.g. Kobo toolbox).
- Familiarity with fisheries management concepts and practices.

D. POSITION DURATION

The position will be for 2 years period. This is a full-time position and may be extended based on satisfactory performance and availability of funds. The position supports the RMI PROPER in the implementation phase of the project and will report directly to the Project Coordinator.

E. LOCATION

The position will be located within MIMRA with the PMU for the full project implementation phase.